# [COMPANY LETTERHEAD]

**Agenda:** Share Transfer

# Resolution:

1. Resolved that the current shareholding of Company, subject to the approval of Hamriyah Free Zone Authority, be revised as stated below:

# Current Shareholding Position:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No.** | **Nationality** | **Number of Shares** |
|  |  |  |  |
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|  |  |  |  |

**Proposed New Shareholding Position:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No.** | **Nationality** | **Number of Shares** |
|  |  |  |  |
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1. It is further resolved to effect the following changes in the managerial/directorial/secretarial position of the company. The changes are as follows:

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| --- | --- |
| **Name** | **Designation** |
| **Current** | |
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| **New** | |
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1. Resolved that the name of Company to be changed from **XXXXXXXX** to **XXXXXXXX**.
2. The shareholders, as per new position, undertake to comply with all Hamriyah Free Zone rules, regulations and procedures and pay all HFZA charges related to shareholder change, amendments and any lease and license renewals.

There being no other business to conduct, the meeting was concluded.

# Signatures (old & new Shareholders)

Shareholder’s Name (Old/New) Shareholder’s Name (Old/New)

Shareholder’s Name (Old/New) Shareholder’s Name (Old/New)

Shareholder’s Name (Old/New) Shareholder’s Name (Old/New)

L&L Officer